



Board of Directors Application Form

Date:			
Name:			
Organization:			
Address:			
Phone:	W:	C:	H:
Email:			

Resume Attached

Brief Statement of Interest Attached - please describe why you would like to join the Virginia Recycling Association Board of Directors and what skills you feel you can contribute. (This will be used on the election ballot)

Previous Experience on a Board: ___ yes ___ no

If yes, please specify: _____

Specific Areas of Relevant Expertise:

Please select all that apply.

Accounting or Finance

Membership

Governance

Communications

Event or Project Management

Grant Writing

Fundraising/Sponsorship

Education

Advocacy/Policy Development

Industry/Manufacturing

Board Member Job Description

Orientation and training will be provided to make sure directors are comfortable and knowledgeable in their role; previous board experience is an asset but not required.

Qualifications

An experienced team player with an interest in the future of recycling in Virginia*, with the willingness to:

- Commit time for regular Board meetings, committee meetings and planning sessions
- Attend conference and Annual Meeting
- Volunteer at events, as required
- Engage in critical thought and be committed to a vibrant future for the organization
- Prepare well for meetings, reviewing and commenting on minutes and reports
- Actively participate, listen well and be thoughtful in considering issues
- Get to know other directors and build a collegial working relationship that contributes to consensus
- Actively participate in the board's annual evaluation and planning efforts
- Understand the fiscal implications of decisions

Responsibilities

- Provide strategic leadership
- Be knowledgeable about the organization's values, mission, programs and performance
- Be an ambassador for the organization and promote its work in the community
- Ensure the organization's financial viability and sustainability
- Develop policy frameworks
- Participate in fundraising efforts

** All Board of Directors shall be at least 18 years of age and a legal resident of the United States. If a Board of Director is not a resident of the Commonwealth of Virginia, he/she must perform work for an employer that conducts business in the Commonwealth.*

To carry out these responsibilities, the Board meets monthly throughout the year. In addition to attendance at Board meetings, you will be required to participate on committees.

The Board is comprised of up to 12 members elected at the Annual Conference, typically held in late April to early May. Once elected, a Director shall hold office for a 3-year term and until a successor has been elected and qualified for office. Members may serve a maximum of two consecutive 3-year terms.

To explore the opportunity to join our passionate, knowledgeable and dedicated Board of Directors, please contact President Teresa Sweeney at president@vrarecycles.org.

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For Committee Use Only

How did we connect with this applicant:

Recommendation by a current Board member

Recommendation by member

Other _____

Application has been reviewed by the Committee:	Date:
Applicant has been interviewed the Committee:	Date:
Action Taken by the Committee:	Date: